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No. 147

Dt. 24.01.2026

Quotation Call Notice

Sealed quotations are invited from various publishers for printing of college magazine “SASWAT” within seven days from the issuance of the notice as per specifications mentioned below

1. Technical Specifications

Feature	Requirement
Quantity	[e.g., 500 / 1,000 / 5,000 copies]
Size	[e.g., A4 (21cm x 29.7cm) / Demy Size]
Total Pages	[e.g., 80 pages (Inner) + 4 pages (Cover)]
Inner Paper	[e.g., 90 GSM / 130 GSM Art Paper]
Cover Paper	[e.g., 250 GSM / 300 GSM Art Card with Glossy/Matte Lamination]
Printing	[e.g., Multi-colour (Cover), Black & White or Multi-colour (Inner)]
Binding	[e.g., Perfect Binding / Center Stapling / Section Sewing]

2. Eligibility Criteria

- The firm must have a valid GSTIN / PAN (copies must be attached).
- The firm should ideally have experience in printing similar magazines for government/educational institutions.
- Evidence of average annual turnover (if required) for the last three financial years.

3. Submission Details

- **Format:** Quotations must be submitted in a sealed envelope superscribed: "Quotation for Printing of [SASWAT] - 2026".
- **Delivery Method:** Should be sent via Registered Post/Speed Post or delivered in person to the office of the undersigned.
- **Deadline:** Sealed quotes must reach February 02, 2026 at 3:00 PM.

- **Opening of Bids:** Quotations will be opened on **February 03, 2026** at **3:00 PM** in the presence of bidders or their representatives.

4. Terms & Conditions

1. **Sample:** Bidders are encouraged to submit a sample of their previous work along with the quotation.
2. **Rates:** Prices quoted must be inclusive of all taxes, layout design, and delivery charges to the destination.
3. **Delivery Timeline:** The final printed material must be delivered within [e.g., 15 days] of the approval of the final proof.
4. **Payment:** 100% payment will be made after the satisfactory delivery of the full quantity.
5. **Rejection:** The authority reserves the right to reject any or all quotations without assigning any reason

24/01/2026
Principal,
Anandapur College,
Anandapur